

# Half Moon Enterprises Inc - Resort Worker

## **HOST INFORMATION**

### Company Description:

We are located in Weirs Beach (a suburb of Laconia) in the central part of New Hampshire, 100 miles north of Boston, Massachusetts. We are a resort on Lake Winnipesaukee, open from May through October only. Our resort consists of: a sixteen-unit motel and twenty cottages; two large amusement arcades; a gift shop and jewelry store; a bumper car ride, and two car parks. We employ about 40 people overall. About a third of our employees are foreign students, and the others are Americans from the local area. Students may work as arcade attendants, bumper car attendants, car park attendants, cashiers, groundskeepers, housekeepers, maintenance persons, sales clerks, stock clerks. Students will not work all the time at the same job; rather, they will be trained and will work in several of the different businesses over the course of their summer employment. Housing is right across the street from the beach and a five minute walk to the business. There is a great international atmosphere at the house with students from many different countries. Local people are friendly, the streets are safe, and students will make American friends easily. There are lots of hours available to students. The Half Moon has 35 years of experience in hiring J-1 students and knows how to treat our students well.

Host Website: http://www.weirsbeach.com/studentjobs

Site of Activity: Half Moon Enterprises Inc

Parent Account Name: Half Moon Enterprises Inc

Host Address: 260 Lakeside Avenue , PO Box 5308 , Laconia , New Hampshire , 03246

Nearest Major City: Boston , Massachusetts , Over 50 miles away

# PLACEMENT INFORMATION

#### Job Description:

Students are typically assigned jobs as Arcade, Bumper Car, or Parking Lot Attendants; Grounds/Pool Keepers; Arcade Cashiers; Gift Shop Sales Clerks; or Housekeepers. The actual position of a Resort Worker will be determined upon arrival to the property. Efforts will be made to place employees in their first job choice but this is not a guarantee. Individual job duties will be given once position has been assigned.

All employees will be responsible for the following: • Demonstrate a high level of customer service. Respond to and take appropriate action to resolve concerns and complaints of guests. • Keep supervisor/manager informed of situations relating to facility operation, patron complaints or concerns, accidents, emergency situations, damages, and potential safety hazards. • Attend departmental and team meetings as well as participate in all additional training courses. • Perform all duties in a safe manner.

Employees may be asked to move to different locations or job assignments within the property, as needed. Other duties may also be assigned.

Typical Schedule:

Students may work days, nights, or both. Usually, students will work a split shift, with a short shift in one business, and a longer shift in another business, with a break in-between.

Seasonal changes to job duties or available hours: Yes

The assignments and hours scheduled vary from week to week. Typically, in June and late Aug, students will work less than average; while in July and early August, students will work more than average.

Drug Test required: No

## **COMPENSATION**

Hourly Wage: \$12

Eligible for Tips: No

Estimated weekly wages including tips: \$500

Bonus: Yes

Students must stay until the very end of their contract date. Students must have a good attitude, perform their duties satisfactorily, and show up to work on-time for the duration of their contract.

\* All figures above are pre-tax

Estimated average number of hours per week: 55

Estimated minimum number of hours per week: 45

Estimated maximum number of hours per week: 65

## Potential fluctuation in hours per week:

Students will work the most hours during Motorcycle week. In June and late August, students will work less than the average; while in July and early August, students will work more than the average.

Average number of hours per week reached by last year's seasonal employees: 55

## **JOB REQUIREMENTS**

English Level required:



Upper-Intermediate

Required to be 21+: No

Previous Experience required: Yes

Students must have at least 3 months of previous work experience. Work experience in hospitality or retail is desirable, but not required.

#### **Qualifications & Conditions**

Other qualifications or conditions

Description:

Students must be flexible, open-minded, and willing to perform a variety of tasks as they are assigned.

**Need to wear uniform:** No

**Dress Code:** No

# **CULTURAL OPPORTUNITIES**

## Types of Cultural Opportunities:

Company Parties, Will provide information about Events, Local Resources, Attractions/Sites, Local Community

### Additional Details about Cultural Offerings:

We welcome thousands of motorcyclists to our community every June for an impressive, week-long Motorcycle rally. We are a short ride from Boston. We provide a company party, and always give students time off when needed to go to cultural events (car races, plays, rock concerts, etc.).

## HOUSING AND TRANSPORTATION

Housing Provided: Yes. Employer Guarantees employer - owned or employer - arranged housing to all hired participants. Required to stay.

### Employer-owned or employer-arranged housing description:

Accommodations for our foreign student employees are in Clyde House, a lodging house across the street from the beach. The house has a shared living room with a cable color TV, wireless internet, and a large porch with a view of the lake. It is less than a 5 minute walk from the house to the business. Students share a room with one or two other students.

Lease Agreement: Yes

#### **Onsite Amenities:**

WiFi: Yes

Description:

Clyde House has high speed WiFi internet access.

Phone Service: Yes

Description:

There is reliable cellular service in Weirs Beach.

Kitchen facilities: Yes

Description:

Clyde House has a fully supplied kitchen, with stove/oven, sink, cabinets, and refrigerators/freezers.

Laundry facilities: Yes

Description:

Clyde House has a washer and dryer.

### Occupancy Requirements for Provided Housing:

Minimum Occupancy Per Room: 1

Maximum Occupancy Per Room: 2

Suggested Occupancy Per Room: 1 - 2

Rooming Arrangement Description:

Female students live on the second, upper floor of Clyde House. Male students live on the first, main floor.

#### **Provided Housing Cost:**

Required to Pay for Provided Housing: Yes

Cost per Week: \$100

Housing Cost Deducted from Paychecks: Yes

Utilities Costs: No

Housing Deposit: Yes

Cost: \$100
Description:

The deposit is payable in cash and is due July 1.

Housing Deposit Refundable: Yes

Conditions for Deposit Refund:

Students must leave their room clean and return their room key. Common areas of the house must be left clean, or the student will forfeit their entire deposit.

Details About Deposit Refund:

The housing deposit will be refunded to the student's bank account along with their final paycheck after their departure.

## Transportation to Worksite:

Walking Commute Time

Estimated commute time: Under 15 minutes

Description: The house is a five minute walk from the business.

## **ARRIVAL INFORMATION**

#### **Arrival Instructions:**

On May 1st, we will email students a letter with complete details about bus transportation from Boston and New York to Weirs Beach, including schedules and cost.

#### Suggested Arrival Airport:

Boston Logan International, BOS, Over 50 miles

Estimated cost of transportation to worksite from suggested airports: \$25 to \$50

### If arriving after regular hours:

### Suggested After-Hours Accommodation:

The Hotel Concord 11 S Main St Concord , New Hampshire 03301 \$100 to \$150

# TRAINING AND ONBOARDING

Pre-Arrival Onboarding:

Social Security Number:

Require participants to apply for SSN before arrival at worksite: No

Details about how to apply for Social Security Number:

We will make an appointment, and arrange transportation for students to apply for their number at the Concord office.

Nearest SSA Office: Concord , New Hampshire , Less than 50 miles

Other:

Wage Payment Schedule:

Students will be paid weekly by check.

Meal Plan: Not available

Provide Certificates/Performance Evaluations: Yes

Hire in Groups:

Grooming Requirements:

There are no specific grooming requirements.

Second Job Availability: No, unlikely

Applicable Company Policies:

Students can find a description of our businesses, the types of jobs and wages, and the student experience we are offering, including details on the accommodation, at: http://www.weirsbeach.com/studentjobs

# **COMMUNITY AMENITIES**

Walking Distance from Worksite:

Post Office, Restaurants

## In Town, Requires Transportation:

Food Market, Shopping Mall, Bank, Fitness Center, Internet Cafe, Public Library